

Thurlstone Brass Band Constitution and rules

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Title

The name of the organisation shall be “Thurlstone Brass Band”.

Terms of Reference

General Committee – meets as and when required to discuss and manage the general, day-to-day running of the band.

Annual General Meeting – held annually to ratify accounts, officials etc... to be advertised to all band members, general committee members, trustees **and public** at least 21 days before the event.

Extraordinary General Meeting – All band members in addition to the general committee members to be invited. EGM's are held separately to all other meetings. Any changes made to the constitution at an EGM and approved by a quorate group of the committee shall be implemented immediately without the need to be ratified at an AGM.

The Band – All members of the band including members of the general committee.

Objectives

The objectives of the organization shall be:

1. To promote and encourage the diligent study and artistic performance of instrumental music.
2. To revive and strengthen the public interest in Brass Bands.
3. To perform in public when possible and to perform for charity whenever possible.

Membership

Membership shall be open to any person who should satisfy the Musical Director.

Annual General Meeting

An Annual General Meeting of the Band shall be held as soon as possible after 31st December each year to transact the following business:-

1. To receive, and if approved, to adopt, a statement of the Band's accounts to the end of the preceding year.
2. To appoint the officers and other members of the General Committee.
3. To appoint an auditor or auditors.
4. To deal with any special matter which the General Committee desires to bring before the meeting, and to receive suggestions from the members for consideration by the General Committee.

Notice convening the Annual General Meeting shall be given to officials and members not less than 21 days before the meeting and shall specify the matters to be dealt with.

General Committee

The General Committee shall consist of the officers of the Band and the elected committee which shall consist of a minimum of 5 members to qualify as quorate. The committee shall be elected at the Annual General Meeting in each year, and subject to the termination of office by resignation or otherwise, shall remain in office until their successors are elected at the Annual General Meeting following their election. The committee shall have the power to fill any vacancy that shall occur. The retiring members of the committee shall be eligible for re-election.

Responsibilities

The General Committee shall be vested with the fullest powers to further the interests of the Band and to administer the affairs of the Band within the limitations of the Rules and in accordance with such policy as may from time to time determined by the Annual General Meeting.

Meetings

The General Committee shall meet as often as Committee deems necessary.

Quorum

After the Chairman and the Secretary, five members shall constitute a quorum.

Expenses

Officials and members of the General Committee and its sub-committees shall receive expenses incurred whilst on official Band business in connection with the activities of the Band which they are authorized to undertake, these expenses to be paid out of the funds of the Band, subject to the committee's approval.

Offences

A quorum of the General Committee shall have the power to suspend any band member with immediate effect.

The General Committee shall have the power to expel any member who shall offend against the constitution rules of the Band, or whose conduct shall in the opinion of the Committee render them incompatible for membership of the Band.

Before any such member is expelled, the secretary shall provide written confirmation of the issues raised. No member shall be expelled without first having an opportunity of appearing before the Committee and answering the issues raised.

Administration

The business of the Band is to be carried out by the officers supported by the General Committee.

Officers

The officers of the Band to be elected annually shall be:-

- President
- Vice President(s)
- Chairman
- Vice Chairman
- Secretary (this role can be separated into two roles if needed):
 - minutes secretary and
 - general secretary
- Trustees
- Band Manager
- Treasurer
- Librarian
- Child Protection Officer
- Instrument Steward
- Uniform and Property Steward

The Band through its General Committee may appoint additional officers for terms of office to be decided by the committee, to perform specialist functions in the pursuit of its objectives.

Appointments

The Committee shall appoint a Musical Director.

Termination of appointment shall be given in writing, by either party, with a notice period of three months.

Audit

The financial year shall be from 1st January until 31st December each year. An auditor or auditors shall be appointed at each Annual General Meeting to hold office until the next Annual General Meeting. The accounts of the Band shall be audited as soon as possible after 31st December and the auditor or auditors certificate shall appear on the treasurer's financial report.

Property of the Band

Vesting

All property and effects of the Band shall be vested in the Trustees and for use of the Band. Subject to the rules all monies, funds and securities belonging to the Band may be dealt with pursuant to resolution of the Committee.

Banking

All monies of the Band shall be deposited in such Banking Account or Building Society as may from time to time be decided by the Committee, to be invested in the name of the Band and to be operated by the Chairman, General Secretary and Treasurer, on the signature of any two such officials.

Power to make regulations

Subject to the rules, the General Committee shall have the power to make regulations to regulate all matters not provided for, by these rules and do all other acts and things which it may deem necessary for attaining the objectives of the Band.

Alteration of the rules

These rules shall only be altered or rescinded by an extraordinary meeting provided that notice of the proposed alterations or rescinding appeared in the Agenda.

Extraordinary General Meeting

An Extraordinary General Meeting may be convened at any time by the Committee and shall be convened upon a decision reached by the committee at a General Meeting.

An Extraordinary General Meeting is for the following purposes:-

1. To propose alteration of the rules.
2. To deal with any special matter that the Committee may desire to place before the members.
3. To receive the resignation of the General Committee or to remove any member or members thereof from office and to fill any vacancy caused thereby.
4. To deal with any special matter which the members requiring the meeting may desire to place before the Band.
5. Notice convening an Extraordinary General Meeting shall be sent to the Committee, Band members and Trustees not less than 7 days before the meeting and shall specify the matters to be dealt with.

Casting vote

At meetings of the Committee and at General Meetings a chairman shall be elected to preside, and shall have a casting or additional vote in the event of an equality of votes.

Dissolution

The Band may be wound up if a resolution for the Band to be so wound up is passed by a three-fourths majority of members present at an Extraordinary General Meeting called for such a purpose, of which not less than 4 weeks' notice has been given to every member entitled to such notice.

If upon winding up or dissolution of the Band there remains after the satisfaction of all its debts and liabilities any properties whatsoever the same shall not be paid to or distributed among members of the Band.

The Trustees shall call a General Meeting which shall decide which charitable organisation to give any monies and properties.